

# CITY OF OAKLEY

## CITY EQUIPMENT REQUEST



Person/Group requesting equipment: \_\_\_\_\_

Deliver to Address \_\_\_\_\_

Phone Number: \_\_\_\_\_

Date equipment will be needed: \_\_\_\_\_

List of Equipment Needed:

\_\_\_\_\_ Barricades    \_\_\_\_\_ No. Needed    \_\_\_\_\_ Dumpsters\*\*    \_\_\_\_\_ No. Needed

\_\_\_\_\_ Picnic Tables\*    \_\_\_\_\_ No. Needed    \_\_\_\_\_ Traffic Cones    \_\_\_\_\_ No. Needed

\_\_\_\_\_ Signs    \_\_\_\_\_ No. Needed

\*Picnic Tables will only be delivered for community events. They are to be returned by 11:00 am the morning after use.

\*\*The City will loan the small poly-carts, but they must be cleaned out before they are returned to the City.

Persons using equipment will be responsible for the unit and see that it is returned in the same condition that it was taken.

I hereby agree to the terms of rental of the City of Oakley equipment and understand that I am liable for rental charges and to see that it is returned in good condition.

Date \_\_\_\_\_

Signature \_\_\_\_\_

**Approval by City Administrator:**

\_\_\_\_\_ Approved

\_\_\_\_\_ Denied

\_\_\_\_\_  
City Administrator

Date\_\_\_\_\_

**City Staff:**

Street Dept Charges\_\_\_\_\_

Landfill Charges\_\_\_\_\_

Water/Wastewater Charges \_\_\_\_\_

Parks/Cemetery Charges \_\_\_\_\_

TOTAL CHARGES: \_\_\_\_\_

\_\_\_\_\_  
Signature of City Staff

Date\_\_\_\_\_

Revised 7/28/2021

Revised 03/15/2023